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(Revised 4/19/2010)

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EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in SH-220. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

ETHIC SEP20'19PM 2:10

Originally submitted on Aug. 9

Lydia Taylor

Name of Traveler: _____

Senator Marsha Blackburn

Employing Office/Committee: _____

Private Sponsor(s) (list all): The Heritage FoundationTravel date(s): October 9-11, 2019*Note: If you plan to extend the trip for any reason you must notify the Committee.*Destination(s): Baltimore, Maryland

Explain how this trip is specifically connected to the traveler's official or representational duties:

As a legislative correspondent that works on foreign policy, national security, and judiciary issues, the educational sessions covered during this trip will help me to write more informed policy briefs for my boss, as well as, constituent letters. The lectures will also enable me to work on effective legislation to further the causes that are a priority for our office.

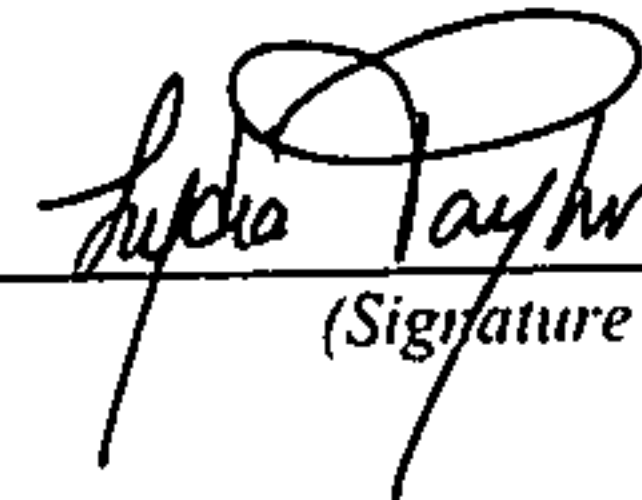
Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

9-20-19

(Date)



(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

Senator Marsha Blackburn hereby authorize Lydia Taylor
(Print Senator's/Officer's Name) (Print Traveler's Name)

I am an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

9-20-19

(Date)



(Signature of Supervising Senator/Officer)